PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION & EX-OFFICIO PROJECT DIRECTOR, RMSA, A.P., HYDERABAD.

Rc.No.1523/RMSA-AP/2015

Dated:31.12.2015

Sub:- RMSA - Internal/ Voucher Audit of the accounts of (RMSA) Rashtriya Madhyamik Shiksha Abhiyan since the inception of the Scheme - RMSA at District Level - by a team of State Officials - submission of relevant records/ vouchers - Regarding.

Ref: Manual for Financial Management and Procurement of RMSA issued by GoI, MHRD, New Delhi.

All the District Educational Officers & District Project Coordinators, RMSA in the State are invited to the reference read above and they are informed that as per the Chapter 6 of Manual for Financial Management and Procurement of RMSA the Internal Audit has to be taken up for proper utilization of funds approved in AWP & B, Records of all agreements, work/ purchase orders, invoice, receipts, stock registers etc.

Accordingly, the Commissioner and Director of School Education & Ex-officio Project Director, RMSA, AP, Hyderabad is hereby ordered to conduct the Internal Audit of Accounts of RMSA at State, District and School level from the inception of the introduction of the scheme.

In this connection, they are informed that the Audit party (s) from the O/o CSE, AP, Hyderabad are going to visit all the (13) Districts in the State shortly for the work of Internal/ Voucher Audit of the Accounts of RMSA.

In view of the above, all the District Educational Officers & District Project Coordinators, RMSA in the State are requested to issue necessary instructions to the concerned i.e., the SMDCs, Deputy Educational Officers, Accounts Assistants of RMSA working under his jurisdiction to make available all the following records/ material for purpose of the audit by 10.01.2015.

- Printed Bank Statements/Pass Books for the period concerned up to 31.03.2010 and the list of Bank accounts.
- 2. Reasons for not opening the Savings Bank Account in State Bank of India.

3. Sanction letters.

Copies of Quotation called for if any

5. Bank entry register.

- 6. Expenditure details supported by vouchers, bills etc., in Original
- Cash on hand, cash book and other registers.
- 8. Civil Works Supporting material with 'M' Books
- 9. SMDCs Resolutions
- 10.Other related documents/ files (Audit)
- 11.TDS recoveries
- 12. Mode of payment to contractors
- 13.Component wise releases/ expenditure and balances
- 14.Details of remittances of the unspent balances to the O/o Commissioner of School Education & Ex-Officio Project Director, RMSA, AP, Hyderabad.
- 15.Details of remittances of Interest of the releases from SMDCs by the Districts to the O/o Commissioner of School Education & Ex-Officio Project Director, RMSA, AP, Hyderabad.

This has got the approval of the Commissioner of School Education and Ex-Officio Project Director, RMSA, Andhra Pradesh, Hyderabad.

CH Pullaiah

For Commissioner of School Education & Ex-Officio Project Director, RMSA, AP, Hyderabad

To

All the District Educational Officers & District Project Coordinator, RMSA in the State.

Copy to all the RJDSEs for information.

Copy forwarded to all the District Collectors & Chairman, District level committee, RMSA in the State for favour of information.

Conv Finance & Accounte Officer (FAC) of this office for information & necessary

RCNO- 9551/DI/RMSA/2015

% District Educational Officer, SPIR Nellore district

True copy communicated to all the Deputy Educational Obtivery in the district and all the principals Headmasters in the district for takeing necessary action in this matter.

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